

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, June 16th, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS BOARD
OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

**NAME OF
PUBLIC BODY:** WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: Monday, June 16th, 2025

TIME: Immediately following the Town Board of Trustees Meeting that begins
at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK
74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
Mayor Scott Wilkerson called to order at 7:17 p.m.
- 2) Roll call and determination of quorum
Tom Schafer here, Rhonda Wise here, Jim McClure here, Linda Dixon here, Scott Wilkerson here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
Samantha Turney posted the agenda here at the Town Hall on June 12, 2025, at 2:00 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the rescheduled regular West Siloam Springs Municipal Authority board meeting on May 27th, 2025
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes

Scott motioned to approve; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** No report
 - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures./Not much to report, but he did state he was told road grader was repaired 2 weeks ago, but he still does not have it back yet. He keeps getting conflicting reports on this. He did state they brought a loaner grader they've been doing what they can

with. He said with all the rain we've had, they have a lot of "washouts", and they're still working on the sewer issue. He said he's also waiting on the Watts' to turn the valve on.

- c. **ENGINEER:** No Report
- d. **CHAIRMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

6) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in Executive Session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following item:

- a.) Proposed executive session pursuant to 25 O.S. § 307(B)(1), to discuss renewing LeBlanc Engineering services contract for fiscal year 2025-26:
 - i. Discussion, motion, and vote to convene or not convene in executive session on agenda item 6(a) above
 - ii. Acknowledge the board has returned to open session
 - iii. Executive session minutes compliance statement
 - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
 - v. Consideration, discussion, and possible action on items discussed in executive session

Scott motioned to go into executive session at 7:20 p.m., Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

Scott motioned to be back in open session at 7:27 p.m. Bryce stated that minutes were taken in executive session, but there were no votes or action taken.

On item 6 a:

Scott motioned to not retain the services of LeBlanc Engineering; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

7) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR May 2025**

WATER PO #'s W363, W462-W502:	\$108,024.84
METER PO#'S M4:	\$75.00
<u>STREET PO #'s S159-S164:</u>	<u>\$4,011.69</u>

FOR A GRAND TOTAL OF: \$112,111.53

Scott motioned to approve; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

8) Discussion and/or action on all matters concerning adjustments to water bills/Scott motioned to approve; Linda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

9) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any. /None.

10) MOTION AND VOTE TO ADJOURN. /Scott motioned to adjourn at 7:30 p.m., Rhonda seconded. Tom yes, Rhonda yes, Jim yes, Linda yes, Scott yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON June ____, 2025, BY _____ Time Posted: _____
_____(initial)

