

NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, April 21st, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS BOARD
OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.

NAME OF
PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **Monday, April 21st, 2025**

TIME: **Immediately following the Town Board of Trustees Meeting that begins**
 at 6:00 p.m.

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK**
 74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
 Special Meeting () Continued or Rescheduled Meeting ()
 Emergency Meeting ()

AGENDA

- 1) Call to order
 Rhonda Wise called to order @ 9:00 p.m.
- 2) Roll call and determination of quorum
 Tom Schafer here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
 Samantha Turney posted the agenda at the Town Hall on September 17, 2025, at 12:30 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting on March 17th, 2025.
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
 - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the minutes; Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.
- 5) Discussion and possible action on any matter related to approving the minutes from the emergency meeting on March 24th, 2025.
 - a. Reading of the Minutes
 - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve the minutes; Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

6) **REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:**

- a. **FINANCIAL REPORTS:** No report
- b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give an update on current and projected projects and expenditures. /Waylon advised there has been a lot of rain and a lot of sewer infiltration; with that he said we will probably have a large sewer bill coming in. He also said it's not from lack of trying, as they have been performing smoke tests on the lines and repairing any leaks they have found. He also said after the last big rain they discovered two manholes are busted at the bottom, that they would not be revealed in a smoke test because smoke rises. He has purchased supplies needed to make repairs, along with all the safety equipment, so as soon as the weather breaks these will be taken care of. The temporary repairs have been done at the casino lift station; all paperwork has been filled out and sent to Cherokee Nation, to Mark Watowich, on the funds. He said it was not clear if they were going to take care of the full \$40,000.00, or how much; stating anything they take care of would be greatly appreciated. He also reported that this is Spring Clean-up weekend coming up, and the Dogwood Festival also. He stated there are a lot of overtime hours because of this infiltration. He said Adair County lift station is down and reported that it would be talked about later on the agenda; he said pumps are having some kind of issue. He said the bill for this pumping alone is \$24,000.00.
- c. **ENGINEER:** No Report
- d. **CHAIRWOMAN:** Monthly report
- e. **VICE CHAIRWOMAN:** No report
- f. **MUNICIPAL AUTHORITY ATTORNEY:** No report

7) **DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR February 2025**

WATER PO #'s W350-W411:	\$126,886.48
METER PO#'S M37-M38:	\$105.00
<u>STREET PO #'s S139-S144:</u>	<u>\$4,979.81</u>

FOR A GRAND TOTAL OF: \$131,971.29

Rhonda motioned to approve; Linda seconded. Tom yes, Jim yes, Scott yes,

Linda yes, Rhonda yes

8) **Discussion and/or action concerning all matters regarding the assignment of extra, non-official duties to Town Clerk-Treasurer**

Scott motioned to revise Town Clerk duties to take off agenda and calendar and add Benefits Coordinator to duties; Rhonda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 9) Discussion and/or possible action on the purchase of a new three-quarter-ton pickup truck for the water and street department.

Waylon said during the pre-budget meeting that the funds were still left over for the purchase of a new truck. He said he had a bid for \$50,945.00 (minus lights). He spoke on the need for this truck for the workers, for hauling street equipment and using for transportation to and from classes; for Water/Streets Dept. use. He said this will be a 2025 Chevy Silverado. This purchase is to be made from the Streets account.

Rhonda motioned to approve the purchase of this vehicle for the Water/Streets Dept.; Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 10) Discussion and/or possible action on the Watts water line extension project. Waylon stated the water line has been installed and that they are waiting on the final inspection. He said he needed to go in and pour the concrete slab around the vault, put the ballards in and do clean-up and it will be done, stating concrete will be poured where road cuts were done. Waylon said the only hold-up now he thinks is a legal one that attorneys will need to be involved in; stating the contract says when it's hooked up and ready, it will be turned on. Their attorney is advising for it not to be turned on until December; they are in contact with Siloam Springs. After lengthy discussion Bryce advised he would get with their attorney and try to work something out.

Rhonda motioned, under advisement of our attorney, to enforce the contract, Scott seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 11) Discussion and/or possible action on the Adair County Lift Station.

Waylon advised that they have a total of 6 customers on this water line and that his last bill was \$24,067.00; that we are going in the hole on this line. Waylon is working with a guy that is going to send in a bid to possibly check and pinpoint what the problem is with the pumps. His thinking is that someone has tapped in or added on our system and made the pumps too small. He said he's checked for blockages and could find none. His thoughts are that Garman Trucking may have hooked on in past, when there was another Public Works Director, but he's not sure. He also said it's going to cost between 3-4,000.00 to have this tested checked into, and already this month it has cost us about \$30,000.0 for this lift station and we get a total of about \$35.00 each for 6 customers. There was much discussion, along with the attorney on this matter. Bryce and Waylon both think DEQ will need to get involved.

Rhonda motioned to allow Waylon to continue testing on the lift station and further discussion at the next meeting; Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

- 12) Discussion and/or possible action on signing Addendum to Memorandum of Understanding with Cherokee Nation Entertainment regarding reimbursement for repairs to Cherokee Casino Lift Station/Waylon advised this is paperwork needed after emergency meeting with Mark Watowich, CN.

Rhonda motioned to sign the MOA. Scott seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

13) Discussion and/or action on all matters concerning adjustments to water bills/Rhonda motioned to approve the adjustments to water bills, Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

14) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any./Rhonda inquired to Bryce about recent paperwork/addendum that her signature is on and whether we just make a note on the side? He said that was fine.

15) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 9:30 p.m., Linda seconded. Tom yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON April ____, 2025, BY _____ Time Posted: _____
_____(initial)

Minutes
recorded/typed by
Laura Poteet