

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
WEST SILOAM SPRINGS MUNICIPAL AUTHORITY
MONDAY, MARCH 17th, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS
BOARD OF TRUSTEES MEETING THAT BEGINS AT 6:00 P.M.**

**NAME OF
PUBLIC BODY:** WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES

DATE: Monday, March 17th, 2025

TIME: Immediately following the Town Board of Trustees Meeting that begins
at 6:00 p.m.

LOCATION: West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK
74338

TYPE OF MEETING: Regular Meeting (x) Rescheduled Regular Meeting ()
Special Meeting () Continued or Rescheduled Meeting ()
Emergency Meeting ()

AGENDA

- 1) Call to order
Mayor Rhonda Wise called to order at 6:15 p.m.
- 2) Roll call and determination of quorum
Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
Samantha Turney posted the agenda here at the Town Hall on March 13, 2025, at 3:30 p.m.
- 4) Discussion and possible action on any matter related to approving the minutes from the
rescheduled regular West Siloam Springs Municipal Authority board meeting on February 24th,
2025
 - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to
meeting
 - b. Discussion, motion, and vote to approve the minutes

Rhonda motioned to approve; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda
yes.
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL REPORTS:** No report
 - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected
projects and expenditures./Waylon advised a lot has been going on; he had the County
come out and they put down 1 ½" base on White Oak & Pine. He said when all of that
gets packed in good, his guys will go in and put down ¾" base down on it. Our road

grader is still in Tulsa, waiting on the motor to come in. He also said they've been having lift station issues, which he thinks are taken care of; he'll know in a few days. They've also had the Watts connection (project), that should be completed in about two weeks. They had problems with the bore machine, so they were allowed to make some road cuts for this project.

- c. ENGINEER: No Report
- d. CHAIRWOMAN: Monthly report
- e. VICE CHAIRWOMAN: No report
- f. MUNICIPAL AUTHORITY ATTORNEY: No report

6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR February 2025

WATER PO #'s W314-W349:	\$154,826.56
METER PO#'S M33-M36:	\$225.00
<u>STREET PO #'s S117-S131-S138:</u>	<u>\$7,749.03</u>

FOR A GRAND TOTAL OF: \$162,800.59

Rhonda motioned to approve; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

7) Discussion and possible action on inspection of the water tower on February 28th, 2025, performed by Steward Tank.

Waylon advised they had a pretty good inspection; he thinks the next one will be due in about three years.

Rhonda made a motion of no action, Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

8) Discussion and possible action on water loss audit performed by Oklahoma Rural Water Association

Waylon spoke on the sewer/water audit performed, Chelsea. In doing that, they did discover water leaks, more than one customer on a meter, and others found which increased the water loss. It was determined from last year; our water loss was nine million gallons; with a dollar value of about \$45,000.00. He said he will continue to work on this water loss and plans on getting it way down.

Rhonda motioned to take no action; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

9) Discussion and possible action on approving the new form for agenda item requests
Rhonda motioned to approve; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

10) Discussion and/or action on all matters concerning adjustments to water bills
Rhonda motioned to approve; Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and/or action on new matters that could not have been anticipated prior to posting of the agenda, if any./None.

12) MOTION AND VOTE TO ADJOURN./Rhonda motioned to adjourn at 6:25 p.m., Linda seconded. Jim yes, Scott yes, Linda yes, Rhonda yes.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

POSTED ON March ____, 2025, BY _____ Time Posted: _____
_____(initial)

Minutes
recorded/typed by
Laura Poteet