

**NOTICE OF MEETING AND AGENDA
THE BOARD OF TRUSTEES FOR THE
TOWN OF WEST SILOAM SPRINGS
MONDAY, NOVEMBER 17, 2025, AT 5:00 PM**

NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, NOVEMBER 17, 2025**

TIME: **5:00 P.M.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting Rescheduled Regular Meeting
Special Meeting Continued or Rescheduled Meeting
Emergency Meeting

AGENDA

- 1) Call to Order
- 2) Roll Call and Determination of Quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of October 20, 2025
 - a. Acknowledgment of opportunity to review minutes
 - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - a. **FINANCIAL:** No report
 - b. **POLICE CHIEF KEITH BARENBERG:**
 - c. **ZONING BOARD AND PLANNING COMMISSION:** No report
 - d. **CODE ENFORCEMENT:** No report
 - e. **MAYOR SCOTT WILKERSON:** Monthly report
 - f. **VICE MAYOR LINDA DIXON:** No report
 - g. **TOWN ATTORNEY KENNY WRIGHT:** No report
- 6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR THE MONTH OF OCTOBER, 2025

General PO# G170-G221	\$116,342.57
TRIBAL PO#	\$0
EMS- CN PO#'S E7-E8:	\$8,545.21

EMS NO 2 PO#S PF4: \$24,646.13
PARK PO#'S P7-P10: \$1,542.81

FOR A GRAND TOTAL OF: \$151,076.72

7) Discussion and possible action on the following proposed amendments to the Employee Personnel policies of Section 16.2 concerning Vacation Leave:

1. *After one year of continuous service (1) one week (49 hrs. for Law Enforcement employees and 40 hrs. for all other employees) of paid vacation leave is authorized.*
2. *Between 3-5 years of continuous service (2) two weeks (86 hrs. for Law Enforcement employees and 80 hrs. for all other employees) of paid vacation leave is authorized.*
3. *At 6 years of continuous service and thereafter (3) three weeks (135 hrs. for Law Enforcement employees and 120 hrs. for all other employees) of paid vacation leave per year is authorized.*

8) Discussion and possible action on hiring a part-time Reserve Officer, at \$18.00 per hour, working at least 6-8 hours per week.

9) Discussion and possible action on implementing a processing and release impound fee of \$25.00 payable to the West Siloam Springs Police Department for vehicles towed under their authority.

10) Discussion and possible action on a holiday bonus for all employees.

11) Discussion and possible action on the Christmas holiday days off, which is determined annually.

12) Public Input (Limited to 3 minutes).

13) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any.

14) MOTION TO ADJOURN.

This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

Time Posted: 3:15 pm POSTED ON NOVEMBER 13th, 2025, BY Jaura Poteet