

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**  
**MONDAY, November 17, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS**  
**BOARD OF TRUSTEES MEETING THAT BEGINS AT 5:00 P.M.**

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NAME OF PUBLIC BODY: **WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES**

DATE: **Monday, November 17, 2025**

TIME: **Immediately following the Town Board of Trustees Meeting that begins at 5:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting  Rescheduled Regular Meeting   
Special Meeting  Continued or Rescheduled Meeting   
Emergency Meeting

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**AGENDA**

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting on October 20, 2025
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL REPORTS:** No report (Emailed/printed for board members)
  - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /
  - c. **CHAIRMAN:** Monthly report
  - d. **VICE CHAIRWOMAN:** No report
  - e. **MUNICIPAL AUTHORITY ATTORNEY KENNY WRIGHT:** No report

6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR AUGUST 2025

WATER PO# W134-W169	\$115,607.48
METER PO# M16-M20	\$350.00
<u>STREET PO# S48-S73</u>	<u>\$82,872.85</u>

**FOR A GRAND TOTAL OF: \$198,830.33**

7) Discussion and possible action on the following proposed amendments to the Employee Personnel policies of Section 16.2 concerning Vacation Leave:

1. *After one year of continuous service (1) one week (49 hrs. for Law Enforcement employees and 40 hrs. for all other employees) of paid vacation leave is authorized.*
2. *Between 3-5 years of continuous service (2) two weeks (86 hrs. for Law Enforcement employees and 80 hrs. for all other employees) of paid vacation leave is authorized.*
3. *At 6 years of continuous service and thereafter (3) three weeks (135 hrs. for Law Enforcement employees and 120 hrs. for all other employees) of paid vacation leave per year is authorized.*

8) Discussion and possible action on a holiday bonus for all employees.

9) Discussion and possible action on the Christmas holiday days off, which is determined annually.

10) Public Input (Limited to 3 minutes).

11) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any.

12) MOTION AND VOTE TO ADJOURN.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON NOVEMBER 13th, 2025, BY November Time Posted: 1:45 pm.

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