

MINUTES OF
MUNICIPAL AUTHORITY OF THE
TOWN OF WEST SILOAM SPRINGS, OK
JUNE 21, 2021

1. CALL TO ORDER. 9:05
2. ROLL CALL AND DETERMINATION OF QUORUM.
SAM HERE, MARTY HERE, LINDA HERE, SANDRA HERE, RHONDA HERE
3. DISCUSSION AND ACTION ON APPROVING THE MEETING MINUTES FROM MAY 17, 2021
Rhonda motion to approve the meeting minutes from May 17th, 2021.
Sam Seconded
SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES
4. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
 - A. FINANCIAL REPORTS **21,000 Cash flow, 247,000. Bank balance, 228,000 earmarked for capital improvements**
 - B. DIRECTOR OF PUBLIC WORKS **Raymond Mowed, and sewer project almost done, just need to hook everyone up, SDCRWA Jot reported on Bonding company looking into pipe being installed right they hired an independent engineer to report on it.**
 - C. CHAIRMAN
 - D. VICE CHAIRMAN
 - E. MUNICIPAL AUTHORITY CLERK
 - F. MUNICIPAL AUTHORITY ATTORNEY
5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)
6. DISCUSSION AND ACTION ON PURCHASE ORDERS FOR MAY 2021
WATER PO #'S 12010-12059 **TOTALING \$111,472.16**
STREETS PO #'S 1607-1597 **TOTALING \$ 38,204.39**
METER PO #'S 697-701 **TOTALING \$ 225.00**
FOR A GRAND TOTAL OF \$149,901.55
Sam motioned to approve the Purchase orders.
Linda Seconded
SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES
- 6A. DISCUSSION AND ACTION ON EMERGENCY CLAUSE APPROVAL
Rhonda motions to approve the emergency clause.
Sam seconded.
SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES
7. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO HIRING AN I.T. PERSON FOR COMPUTERS AND PHONES
Sam motions to table till we hear back from Bolt.
Linda Seconded
SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

8. MOTION TO ENTER INTO EXECUTIVE SESSION – PERSONNEL MATTER 25 O.S. § 307 (B) (1) FOR CONFIDENTIAL DISCUSSION OF INDIVIDUAL EMPLOYEE'S EMPLOYMENT, HIRING, COMPENSATION, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION:

Rhonda Motioned we go into executive session.

Sam seconded.

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

At 9.11 pm

- a. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO FORMAL COMPLAINT ON KEITH MORGAN BY RHONDA WISE POSSIBLE EXECUTIVE SESSION.
- b. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO GARRETT SELF'S 90 EVALUATION POSSIBLE EXECUTIVE SESSION
- c. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO COLLEEN MCGUIRE'S 1 YEAR EVALUATION AND MERIT RAISE AS OF MARCH 11, 2021, POSSIBLE EXECUTIVE SESSION
- d. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO JOANN ROBISON'S 90 DAY EVALUATION POSSIBLE EXECUTIVE SESSION

9. MOTION TO RETURN TO REGULAR SESSION **9.56 PM**

10. VOTE TO RETURN TO REGULAR SESSION

Rhonda motioned to return to Regular session.

Sam Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

11. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO EXECUTIVE SESSION ITEMS

- A. FORMAL COMPLAINT ON KEITH MORGAN

**Rhonda said formal complaint will be put in his employee file.
from the Mayor for disrespect and a form of Insubordination.**

Marty Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

- B. GARRETT SELF'S 90 DAY EVALUATION

Rhonda motioned that we retain Garrett self as a part time employee, as part time at will employee, with no more than 32 hours a week, total of 64 hours every 2 weeks

Marty seconded.

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

- C. JOANN ROBISON'S 90 DAY EVALUATION

Rhonda motions to retain JoAnn Robison.

Sam Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

D. COLLEEN MCGUIRE'S 1 YEAR EVALUATION AND MERIT RAISE

Rhonda motioned to retain Colleen with approved evaluation and put on hold until the longevity raise scale is approved.

Marty seconded.

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

12. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING CONTRACT, POSSIBLE EXECUTIVE SESSION FOR 13, 14, 15, 16.

No on executive session

13. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING THE ANNUAL CONTRACT WITH JOT HARTLEY AND HARTLEY LAW FIRM, PLLC FOR ATTORNEY OF THE TOWN OF WEST SILOAM SPRINGS FOR FISCAL YEAR 2021-2022. POSSIBLE EXECUTIVE SESSION

Sam motions to Table 13

Linda Seconded

SAM YES, MARTY no, LINDA YES, SANDRA no, RHONDA YES

14. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING THE ANNUAL CONTRACT WITH REX EARL STARR FOR MUNICIPAL COURT JUDGE OF THE TOWN OF WEST SILOAM SPRINGS FOR FISCAL YEAR 2021-2022 POSSIBLE EXECUTIVE SESSION.

No action not for this Department

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

15. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING THE ANNUAL CONTRACT WITH KRIS KIRK FOR CPA OF THE TOWN OF WEST SILOAM SPRINGS FOR FISCAL YEAR 2021-2022 POSSIBLE EXECUTIVE SESSION.

Sam motions to Retain Kris Kirk as our C.P.A.

Rhonda seconded.

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

16. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING THE ANNUAL CONTRACT WITH ROBERT ST. PIERRE FOR AUDIT CPA FOR THE TOWN OF WEST SILOAM SPRINGS FISCAL YEAR 2021-2022 POSSIBLE EXECUTIVE SESSION.

Sam motions to retain Robert St. Pierre as audit C.P.A. for the town.

Linda Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

17. MOTION TO RETURN FROM EXECUTIVE SESSION

18. VOTE TO RETURN FROM EXECUTIVE SESSION INTO OPEN SESSION.

19. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO RENEWING ANNUAL CONTRACTS DISCUSSED IN POSSIBLE EXECUTIVE SESSION.

13. HARTLEY LAW FIRM

See Above

14. REX EARL STARR

Struck from the Municipal meeting

No Action

15. KRIS KIRK

See Above

16. ROBERT ST. PIERRE

See Above

17. 18. 19. Already taken care of without going into Executive session.

20. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO SALARY CAPS FOR MUNICIPAL AUTHORITY EMPLOYEES

Sam Motions to Table Salary caps for municipal authority employees until we develop a pay scale.

Linda Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

21. DISCUSSION AND POSSIBLE ACTION ON COVID RELIEF COMPENSATION TO EMPLOYEES

Sam motions that we approve covid relief compensation to municipal authority employees, in Net of \$500.00 and Gross of \$691.09

Rhonda Seconded

SAM YES, MARTY NO, LINDA YES, SANDRA YES, RHONDA YES

20 A. DISCUSSION AND ACTION ON EMERGENCY CLAUSE APPROVAL FOR COVID RELIEF

Sam motioned to approve the emergency clause.

Rhonda Seconded

SAM YES, MARTY NO, LINDA YES, SANDRA YES, RHONDA YES

22. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO COST-OF-LIVING RAISES(Longevity Pay).

Sam motions to table until Marty comes up with Plan for Longevity pay

Linda Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

22 A. DISCUSSION AND ACTION ON EMERGENCY CLAUSE APPROVAL FOR COST-OF-LIVING RAISES. Longevity pays.

23. DISCUSSION, CONSIDERATION AND VOTE ON ANY MATTER RELATED TO ADOPTING DISCIPLINE POLICY

Sam motions to take no action on this.

Linda seconded.

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

24. NEW BUSINESS

Keith would like the board to approve the check to Ground Zero in the amount of, \$163,420.01.

Sam motioned to approve the check to Ground Zero in the amount of \$163,420.01.

Rhonda Seconded

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES

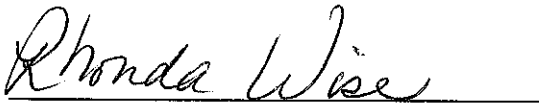
25. ADJOURNMENT.

Rhonda motioned to adjourn.

Sam Seconded

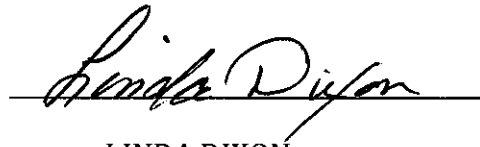
At 10.08

SAM YES, MARTY YES, LINDA YES, SANDRA YES, RHONDA YES



RHONDA WISE

CHAIR



LINDA DIXON

VICE CHAIR