MINUTES OF A REGULAR MEETING

OF THE BOARD OF TRUSTEES OF

MUNICIPAL AUTHORITY OF THE

TOWN OF WEST SILOAM SPRINGS

FEBRUARY 22, 2021

AGENDA

NOTICE WAS POSTED AT THE TOWN HALL ON FEBRUARY 12, 2021 AT 4:00 PM BY COLLEEN MCGUIRE

TIME: IMMEDIATELY FOLLOWING THE TOWN MEETING

PLACE: TOWN HALL

1. CALL TO ORDER 7:40 PM

2. ROLL CALL AND DETERMINATION OF QUORUM.

 **SAM HERE, RHONDA HERE, MARTY HERE, LINDA HERE, ELAINE HERE**

3. DISCUSSION AND ACTION ON APPROVING THE MINUTES OF THE JANUARY 2021 MUNICIPAL AUTHORITY MEETING.

 **SAM MOTIONED WE APPROVE**

 **RHONDA SECONDED**

 **SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

4. REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:

A. FINANCIAL REPORTS MUNICIPLE **CONTINUES TO DO WELL, PROFIT OF $32,000 FOR JANUARY $492,000 IN ACCOUNT.**

B. DIRECTOR OF PUBLIC WORKS **SILOAM PUMP STATION HEATER QUITE DAMAGING VALVES**  1 **WATER LINE THAT BROKE, SEVERAL HOUSES HAD WATER LINE BREAKS WE WERE BUSY TURNING OFF WATER FOR PEOPLE A FEW CALL INS A BIT OF OVERTIME THIS WEEK.**

**STATELINE SEWER PROJECT PRE BID MEETING ON WEDNESDAY, BID OPENING MARCH 3RD. SDCRWA MEETING THEY ARE TALKING ABOUT RAISING OUR RATE. ODOT DOING ROAD SERVICE NEXT SUMMER.**

 C. CHAIRMAN

 D. VICE CHAIRMAN

 E. MUNICIPAL AUTHORITY CLERK

 F. MUNICIPAL AUTHORITY ATTORNEY

5. PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

6. DISCUSSION AND ACTION ON PURCHASE ORDERS FOR JANUARY 2021

WATER PO #’S 11886 – 11911 **TOTALING 37,211.56**

STREETS PO #’S 1584 - 1589 **TOTALING $3,281.93**

**FOR A GRAND TOTAL $40,493.49**

SAM MOTIONED WE APPROVE PURCHASE ORDERS IN THE AMOUNT OF **$40,493.49**

RHONDA SECONDED

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

 6.A DISCUSSION AND ACTION ON EMERGENCY CLAUSE APPROVAL

**SAM MOTIONED WE APPROVE**

**RHONDA SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

7. DISCUSSION AND ACTION ON BUILDING A MUNICIPAL OFFICE

**SAM MOTIONED WE TABLE**

**RHONDA SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

8. DISCUSSION AND ACTION ON EXTENDED WATERLINE EAST FROM CONCRETE PLANT, ENGINEERING ONLY.

 **KEITH PRESENTED A SHOVEL READY PROJECT/ IF WE ATHORIZED FROM CONCRETE PLANT TO MOSLEY ROAD ENGINEERS COST EST. RECOMMENDED TO APPROVE ENGINEERING NOT TO EXCEED $10,000 THEN WE CAN GET BIDS ON IT AND BE READY TO START.**

 **LINDA MOTIONED TO AUTHORIZE KEITH TO RETAIN AN ENGINEERING FIRM TO PERFORM THE ENGINEERING FOR THE EXTENTION OF THE WATER LINE EAST OF THE CONCRETE PLANT TO MOSLEY SCHOOL TO NOT EXCEED $10,000.**

 **MARTY SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

 9. DISCUSSION AND ACTION ON KEITH MORGAN REPRESENTING THE TOWNS OF WEST SILOAM SPRINGS, JAY, OAKS, BERNICE, AND KANSAS IN DELAWARE COUNTY, AS A MEMBER OF THE ASSOCIATION OF GRAND GATEWAY BOARD OF DIRECTORES.

 **SAM MOTION WE HAVE KEITH SIT ON THE GRAND GATEWAY BOARD OF DIRECTORS**

 **ELAINE SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

10. DISCUSSION AND POSSIBLE ACTION FOR APPROVAL OF ROBERT ST. PIERRE C.P.A. AUDIT REPORT.

 **SAM MOTION WE APPROVE ROBERT ST. PIERRE C.P.A. AUDIT REPORT**

 **MARTY SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

11. DISCUSSION AND ACTION ON YEARLY EVALUATION FOR WATER SUPERINTENDENT KEITH MORGAN

POSSIBLE EXECUTIVE SESSION OK. STAT. TITLE §25 307B1 HIRE DATE 2/16/15

**ELAINE MOTIONED TO GO INTO EXECUTIVE SESSION**

**RHONDA SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

12. MOTION TO RETURN TO REGULAR SESSION

  **ELAINE MOTIONED TO RETURN TO REGULAR SESSION AT 8:45 PM**

 **SAM SECONDED**

 **SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

13. VOTE TO RETURN TO REGULAR SESSION

14. DISCUSSION AND VOTE ON EXECUTIVE SESSION ITEM:

A. DISCUSSION REGARDING ANNUAL EVALUATION FOR KEITH MORGAN

**SAM MOTIONED TO RETAIN KEITH MORGAN AS STREET / WATER SUPERINTENDANT**

**RHONDA SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

15. NEW BUSINESS

 **ELAINE ANNOUNCED** **ANITA BROWN CPA PASSED AWAY WITH CANCER LAST MONTH AND WE THINK SHE HAD COVID ALSO**

 **PLEASE KEEP HER FAMILY IN YOUR PRAYERS**

16. ADJOURNMENT.

 **ELAINE MOTIONED TO ADJOURN**

 **SAM SECONDED**

**SAM YES, RHONDA YES, MARTY YES, LINDA YES, ELAINE YES**

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**MAYOR – ELAINE CARR VICE MAYOR – RHONDA WISE**