

**NOTICE OF MEETING AND AGENDA  
THE BOARD OF TRUSTEES FOR THE  
TOWN OF WEST SILOAM SPRINGS  
MONDAY, MARCH 18, 2024, AT 6:00 PM**

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NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, MARCH 18, 2024**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting  Rescheduled Regular Meeting ( )  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

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**AGENDA**

- 1) Call to Order  
**Mayor Rhonda Wise called to order at 6:02 p.m.**
- 2) Roll Call and Determination of Quorum  
**Makenzie Denny here, Jim McClure here, Scott Wilkerson here, Linda Dixon here, Rhonda Wise here.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A) (9)  
**Laura Poteet posted the agenda at the Town Hall on March 15<sup>th</sup>, 2024, at 4:30 p.m.**
- 4) Discussion and possible action on any matter related to approving the minutes from the Town of West Siloam Springs regular board meeting on February 20, 2024
  - a) Reading of the Minutes and/or acknowledgment of opportunity to review minutes
  - b) Discussion, motion, and vote to approve the minutes  
**Rhonda motioned to approve; Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**
  - c) **REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES: FINANCIAL: Kris Kirk CPA reporting on financial status for February 2024/Kris advised sales tax collections down in January, but recovered in February 2024, up by \$22,000.00 from previous February. In total the General Fund increased by \$41,000.00, with an ending balance of \$51,000.00 at the end of February 2024.**
  - d) **POLICE CHIEF LARRY BARNETT: Summary report on Police Department activities.**

Chief Larry Barnett reported for the month: 36 incident reports taken, 5 DUI charges filed, 8 drug charges filed, 269 citations written, and 7 accident reports filed. He also reported vehicle he is accepting bids on up to \$19,000.00 so far, after just a couple of days. He expects it to sell for over \$20,000.00.

- e) ZONING BOARD AND PLANNING COMMISSION: No report
- f) CODE ENFORCEMENT, MARK WIEDEBUSH: No report
- g) MAYOR RHONDA WISE: Monthly report
- h) VICE MAYOR LINDA DIXON: No report
- i) TOWN ATTORNEY: No report

5) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)  
None

6) DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO  
PURCHASE ORDERS FOR MONTH OF February 2024

GENERAL PO#'S G416-G471:	\$114,229.12
EMS PO# E10 :	\$23,926.58
PARK PO# P23-P24:	\$300.00
TRIBAL PO# TR19-TR20:	\$11,240.00
<b>FOR A GRAND TOTAL OF:</b>	<b>\$149,695.70</b>

**Rhonda motioned to approve; Scott seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

7) Discussion and/or possible action on all matters related to **proposed Resolution TN-2024-03-01** (4th amendment) amending the budget for 23-24FY to re-allocate \$160,000.00 from the Street Capital Expenditures Fund (Acct # 69000) to the Equipment Capital Expenditures Fund (Acct # 69500)

**Rhonda motioned to pass the proposed Resolution TN-2024-03-01, Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

8) Discussion and/or possible action on all matters related to **proposed Resolution TN-2024-03-02** (5th amendment) amending the budget for 23-24FY to revoke the First Budget Amendment made on September 18, 2023, which allocated \$10.00 from each municipal fine collected for transfer to the park fund. In revoking the actions set forth in Resolution TN-2023-09-01, the General Account (Acct #8070) funds allocated for the Park Fund decrease from \$36,000.00 to \$24,000.00

**Rhonda motioned to pass the proposed Resolution TN-2024-03-02, Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.**

9) Discussion and possible action on accepting the business license application from Heart and Soul Café Pending all required documentation and licensing

**Mark spoke and advised all is good to go, just waiting on paperwork from Oklahoma Tax Commission.**

Rhonda motioned to accept the business license, pending required documentation needed,

Linda seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

At this time, Rhonda invited the owners to speak. Gwen Harper Jones and Julie Armbrister introduced themselves and spoke briefly, advising they may not have "dine-in" and "specials" in the beginning, but will be similar to café/bakery they have in Little Kansas, Ok. They are hoping to open in April.

10) Discussion and or action on all matters related to approving Spring Cleanup dates set for Saturday, April 13th & Sunday, April 14, 2024. Hours set for 8:00am - 4:00pm

Mark advised dates coordinate with Siloam Springs.

Rhonda motioned to approve; Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

11) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.

None.

12) MOTION AND VOTE TO ADJOURN.

Rhonda motioned to adjourn at 6:12 p.m., Kenzie seconded. Kenzie yes, Jim yes, Scott yes, Linda yes, Rhonda yes.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON March 14th, 2024, BY LAURA POTEET

Time Posted: \_\_\_\_\_

\_\_\_\_\_ (initial)

Minutes  
recorded/typed by  
Laura Poteet