

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**TOWN OF WEST SILOAM SPRINGS**  
**MONDAY, AUGUST 15, 2022**

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NAME OF PUBLIC BODY: **BOARD OF TRUSTEES FOR THE TOWN OF WEST SILOAM SPRINGS, OKLAHOMA**

DATE: **MONDAY, AUGUST 15, 2022**

TIME: **6:00 p.m.**

LOCATION: **West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK 74338**

TYPE OF MEETING: Regular Meeting (X) Rescheduled Regular Meeting ( )  
Special Meeting ( ) Continued or Rescheduled Meeting ( )  
Emergency Meeting ( )

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**AGENDA**

- 1) Call to Order  
**Meeting called to order by Mayor Wise at 6:02 p.m.**
- 2) Roll Call and Determination of Quorum  
**Sam Byers here, Rhonda Wise here, Marty Thompson here, Linda Dixon here, Andrew Conklin absent.**
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)  
**Posted per statutory requirements, on August 11, 2022 at 6:00 p.m., by Laura Poteet.**
- 4) Discussion and possible action on any matter related to approving the minutes from the regular meeting of July 18, 2022
  - a) Reading of the Minutes
  - b) Discussion, motion, and vote to approve the minutes  
**Rhonda motioned to approve the minutes, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**
- 5) REPORTS FROM TOWN OFFICIALS AND/OR EMPLOYEES:
  - a) **FINANCIAL:** Kris Kirk CPA reporting on financial status for the month of July, 2022/Kris Kirk reported that the General Fund had a balance of \$182,000.00 in checking at the end of the month.
  - b) **POLICE CHIEF LARRY BARNETT:** Summary report on Police Department activities. Chief Barnett reported the department had received 11 Incident reports, 7 Drug charges, 3 DUIs 316 citations written; also, there were 6 accident reports

taken. He reported also that he sold a Dodge Charger for \$10,600.00.

- c) ZONING BOARD AND PLANNING COMMISSION WAYLON CHANDLER: NO REPORT
- d) CODE ENFORCEMENT:
- e) MAYOR RHONDA WISE: NO REPORT
- f) VICE MAYOR LINDA DIXON: NO REPORT
- g) TOWN ATTORNEY: NO REPORT

6) PUBLIC INPUT (LIMITED TO 3 MINUTES PER PERSON)

Newspaper reporter MarC Hayot stated that the upcoming Sunday would be last issue of Siloam Sunday.

DISCUSSION AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR July, 2022

GENERAL PO#S 0001-0035		\$ 107,762.27
EMS PO	None	\$ 0.00
TRIBAL PO#S	0001	\$ 510.00
SURPLUS PD PO#S	None	\$ 0.00
DRUG PO	None	\$ 0.00

FOR A GRAND TOTAL OF:	\$108,272.27
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**Sam motioned to approve the above purchase orders, Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**

- 7) Discussion and/or action on whether to amend the 2022-2023 FY budget to make funds available for Officer pay raises.

**Rhonda motioned to raise the starting pay of Officers \$2.00 per hour, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**

- 8) Discussion and possible action on giving office administration employees an annual uniform and/or clothing allowance.

**Rhonda motioned to table, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**

- 9) Discussion and possible action on matters relating to entering into a Consent to Annexation, Release, and Restrictive Covenant with **Oklahoma Department of Transportation** concerning the real property shown in the attached reference map and described below ("Property"), approving Notice of Public Hearing on Intent to Annex said Property, and if such notice is approved, to set a time and date (**Monday, September 19, 2022**) for public hearing on intent to annex, and to order that the Notice of Public Hearing on Intent to Annex be posted at Town Hall and published in the **Siloam Springs Herald Leader** newspaper.

Legal description of property to be annexed:

**Part of Hwy 412 traveling West from County Rd 680 approximately 1.2 miles to County Rd 4667. Then part of E578 Rd (better known as old Hwy 33 or Cedar Drive) traveling West from county road 680 to the intersection of Hwy 412 approximately 0.40 miles**

**Rhonda motioned to approve Notice of Public Hearing on Intent to Annex, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes. Hearing to be set for September 19, 2022**

10) Discussion and possible action to designate Waylon Chandler as the authorized Purchasing Officer for Code Enforcement department with authority to request funds, supplies, materials, equipment, and services not to exceed \$24,999.99. (*See Ordinances, Ch.7, § 1*).

**Sam motioned to designate Waylon Chandler as the authorized Purchasing Officer for Code Enforcement Department, Sam seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**

11) Discussion and possible action on new matters that could not have been anticipated prior to posting of agenda, if any.  
None.

12) MOTION AND VOTE TO ADJOURN.

**Sam motioned to adjourn at 6:36 p.m., Linda seconded. Sam yes, Rhonda yes, Marty yes, Linda yes.**

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON AUGUST 11, 2022, BY 4:00 P.M. BY LAURA POTEET

Time Posted: \_\_\_\_\_

\_\_\_\_\_  
(initial)

MINUTES  
TYPED BY  
LAURA  
POTEET