

**NOTICE OF MEETING AND AGENDA**  
**THE BOARD OF TRUSTEES FOR THE**  
**WEST SILOAM SPRINGS MUNICIPAL AUTHORITY**  
**MONDAY, DECEMBER 15, 2025, FOLLOWING THE TOWN OF WEST SILOAM SPRINGS**  
**BOARD OF TRUSTEES MEETING THAT BEGINS AT 5:00 P.M.**

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| NAME OF<br>PUBLIC BODY: | <b>WEST SILOAM SPRINGS MUNICIPAL AUTHORITY, BOARD OF TRUSTEES</b>  |
| DATE:                   | <b>Monday, DECEMBER 15, 2025</b>   |
| TIME:                   | <b>Immediately following the Town Board of Trustees Meeting that begins<br/>at 5:00 p.m.</b>   |
| LOCATION:               | <b>West Siloam Springs Town Hall, Conference Room, 4880 Cedar Drive, Colcord, OK<br/>74338</b>   |
| TYPE OF MEETING:        | Regular Meeting (x) Rescheduled Regular Meeting ( )<br>Special Meeting ( ) Continued or Rescheduled Meeting ( )<br>Emergency Meeting ( ) |

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**AGENDA**

- 1) Call to order
- 2) Roll call and determination of quorum
- 3) Statement of compliance with statutory notice requirements under 25 O.S. § 311 (A)(9)
- 4) Discussion and possible action on any matter related to approving the minutes from the regular West Siloam Springs Municipal Authority board meeting of November 17, 2025
  - a. Reading of the Minutes and/or acknowledgment of opportunity to review minutes prior to meeting
  - b. Discussion, motion, and vote to approve the minutes
- 5) REPORTS FROM MUNICIPAL AUTHORITY OFFICIALS AND/OR EMPLOYEES:
  - a. **FINANCIAL REPORTS:** No report
  - b. **DIRECTOR OF PUBLIC WORKS:** Waylon Chandler to give update on current and projected projects and expenditures. /
  - c. **CHAIRMAN:** Monthly report
  - d. **VICE CHAIRWOMAN:** No report
  - e. **MUNICIPAL AUTHORITY ATTORNEY KENNY WRIGHT:** No report

6) DISCUSSION, AND POSSIBLE ACTION ON ANY MATTER RELATED TO PURCHASE ORDERS FOR NOVEMBER, 2025

|            |                 |                     |
|------------|-----------------|---------------------|
| WATER PO#  | W165, W170-W209 | \$118,484.14        |
| METER PO#  | M21-M23         | \$ 150.00           |
| STREET PO# | S74-S88         | <u>\$ 40,570.18</u> |

**FOR A GRAND TOTAL OF: \$159,204.32**

- 7) Discussion and possible action on giving employees a 5% cost of living raise.
- 8) **EXECUTIVE SESSIONS.** 25 O.S. § 307(B) permits the public body to meet in executive session for certain specified reasons under certain specific conditions. It is the opinion of the town attorney that the board of Trustees may adopt a motion to meet in executive session to discuss the following items:
- a) Proposed executive session pursuant to 25 O.S. § 307 (B)(1), to discuss a \$2.00 an hour raise for Deputy Public Works Director Matt Jones
    - i. Discussion, motion, and vote to convene or not convene in executive session on agenda items (a) above
    - ii. Acknowledge the board has returned to open session
    - iii. Executive session minutes compliance statement
    - iv. Discussion, motion, and vote to affirm that no votes or action taken during executive session
    - v. Consideration, discussion, and possible action on items discussed in executive session
- 9) Discussion and possible action on switching our cell phone service provider from Verizon to AT&T.
- 10) Discussion and possible action on having an annual Christmas dinner for employees.
- 11) Public Input (Limited to 3 minutes).
- 12) Discussion on any new matters that could not have been anticipated prior to posting of the agenda, if any.

13) MOTION AND VOTE TO ADJOURN.

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This regular monthly meeting is being held consistent with the Open Meeting Act codified at 25 O.S. §§ 301, *et seq.*, and notice of the meeting and the agenda was posted according to the mandates of 25 O.S. § 311.

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POSTED ON DECEMBER 14<sup>th</sup>, 2025, BY Jaura Petal Time Posted: 3:00 pm

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